



TOWN of WAREHAM

Board of Selectmen/Sewer Commissioners

Meeting Agenda

7:00 P.M. Wareham Multi Service Center, Selectmen's Meeting Room 320, 48 Marion Road,
Wareham, MA

1. **CALL TO ORDER BY CHAIRMAN**
2. **ROLL CALL**
3. **ANNOUNCEMENTS**
4. **CITIZENS PARTICIPATION**
5. **CONSENT AGENDA**
 - a. Authorization to sign bills and documents, etc.
 - i. Law Office of Richard Bowen dated January 30, 2013 in the amount of \$15,000.
 - ii. Interview and or Appointment to Clean Water Committee and Commission on Disability.
 - iii. Approval of regular session meeting minutes of February 19, 2013 and executive session meeting minutes of February 5, 2013.
6. **LICENSES AND PERMITS**
 - a. Use of town roads by South Shore Race Management, 11 Tobey Lane, Plympton, MA for their myTeam Triumph 5 and 10 miler road race through the town of Wareham on Sunday, June 16, 2013 from 9:00 a.m. 12:00 p.m.
 - b. Use of town roads by Gleason Family YMCA, 33 Charge Pond Road, Wareham, MA for their 11th Annual 5K road Race through the village of Onset on Saturday, May 18, 2013 from 7:00 a.m. – 12:00 p.m.
 - c. Application for Change of Manager and New Officers and Directors by Dudley L. Brown Post 2846 VFW, 4 Gibbs Ball Park Road, Onset under the provisions of Chapter 138 of the Massachusetts General Laws.
 - d. Approve change order from Bay Pointe Country Club
7. **TOWN BUSINESS**
 - a. Eagle Scout project update.
 - b. After Action Report
 - c. Digital Recording – Policy 11-01.
 - d. Preliminary discussion on Department submitted warrants articles.

Continued – Board of Selectmen/Sewer Commissioners Meeting Agenda 02/26/2013

8. TOWN ADMINISTRATOR'S REPORT

a. Finance

9. LIAISON REPORTS

10. ADJOURNMENT

11. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

3/21/2013

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: February 26, 2013
Date of Transcription: February 27, 2013
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

Chairman Holmes called the meeting to order

2. ROLL CALL

Selectmen Present: Stephen M. Holmes, Chairman
Cara A. Winslow, Clerk
Alan H. Slavin
Peter Teitelbaum

Also present: Derek Sullivan, Town Administrator

3. ANNOUNCEMENT

Chairman Holmes held a moment of silence for the passing of Dan Goodchild who served on the Finance Committee several years ago as well as others who have passed away and served the town well.

Coffee Hour this Thursday at 9am will feature Claire Smith, Town Moderator.

Chairman Holmes Congratulated Derek and his wife on the birth of his Daughter Norah born this morning.

4. CITIZENS PARTICIPATION

Present before the board: Sharon Gomes

Ms. Gomes was before the board on behalf of a couple of residents in the Oakdale area. She said that it's been brought to her attention that the laterals were not placed where the residents had asked them. She also had a question as to why it requires two inspections.

5. CONSENT AGENDA

a. Authorization to sign bills and documents, etc.

i. Law office of Richard Bowen dated June 30, 2103 in the amount of \$15,000.

SELECTMEN/SEWER COMMISSIONERS MEETING - 2-26-13
(CONT'D)

MOTION: Selectman Winslow moved to approve payment to the Law office of Richard Bowen dated June 30, 2013 in the amount of \$15,000. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

- b. Interview and or appointment to Clean Water Committee and Commission on Disability

Present before the board: Dan Mullins

Mr. Mullins was before the board seeking appointment to either or both the Commission on Disability and the Clean Water Committee.

MOTION: Selectman Winslow moved to appoint Daniel Mullins as a member to the Commission on Disability to a term to expire not later than June 30, 2016. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

- c. Approval of regular session meeting minutes of February 19, 2013 and executive session meeting minutes of February 5, 2013.

MOTION: Selectman Winslow moved to approve the regular session meeting minutes of February 19, 2013. Selectman Slavin seconded.

VOTE: 3-0-1 (Selectman Teitelbaum abstained)

MOTION: Selectman Winslow moved to approve and hold the executive session meeting minutes of February 5, 2013. Selectman Slavin seconded.

VOTE: 3-0-1 (Selectman Winslow abstained)

6. LICENSES AND PERMITS

- a. Use of town roads by South Shore Race Management, 11 Tobey Lane, Plympton, MA for their myTeam 5 & 10 miler road race through the town of Wareham on Sunday, June 16, 2013 from 9am to 12pm

Present before the board: Chrissy Gurney

Ms. Gurney explained that myTeam is an organization that aims to provide an athletic experience for individuals with disabilities to participate in road races and triathlons.

MOTION: Selectman Winslow moved to approve the application for Use of town roads by South Shore Race Management, 11 Tobey Lane, Plympton, MA for their myTeam 5 & 10 miler road race through the town of Wareham on Sunday, June 16, 2013 from 9am to 12pm. It is understood and agreed that the town will be held harmless from all liability as to damage to property or injuries to any persons. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

- b. Use of town road by Gleason family YMCA, 33 Charge Pond Road, Wareham MA for their 11th Annual 5k Road Race through the village of Onset on Saturday, May 18, 2013 from 7am-12pm.

Present before the board: Jo-Ann Watson

SELECTMEN/SEWER COMMISSIONERS MEETING - 2-26-13
(CONT'D)

Ms. Watson was before the board and explained that this event is to raise funds for individuals that cannot afford to attend the YMCA.

MOTION: Selectman Winslow moved to approve the application for use of town road by Gleason family YMCA, 33 Charge Pond Road, Wareham MA for their 11th Annual 5k Road Race through the village of Onset on Saturday, May 18, 2013 from 7am-12pm.. It is understood and agreed that the Town will be held harmless from all liability as to damage to property or injuries to any persons. Selectmen Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

- c. Application for Change of Manager and New Officers and Directors by Dudley L. Brown Post 2846 VFW, 4 Gibbs Ball Park Road, Onset under the provisions of Chapter 138 of the Massachusetts General Laws.

Present before the board: Julio Roderick & Paul Rose

They were before the board for a Change of Manager.

MOTION: Selectman Winslow moved to approve the Change of Manager and New Officers and Directors by Dudley L. Brown Post 2846 VFW, 4 Gibbs Ball Park Road, Onset under the provisions of Chapter 138 of the Massachusetts General Laws. Selectman Slavin seconded.

VOTE: 4-0-0 (Unanimous)

- d. Approve change order from Bay Pointe Country Club

Chairman Holmes stated that this is to correct a clerical error since beer and wine was checked off on the application rather than all alcohol.

MOTION: Selectman Winslow moved to approve the change order from Bay Pointe Country Club. Selectman Slavin seconded.

VOTE: 4-0-0 (Unanimous)

7. TOWN BUSINESS

- a. Eagle Scout project update

Present before the board: Joseph Lazarus

Mr. Lazarus spoke about the project he completed at the Agawam Cemetery. He painted the gates, weeded the cemetery and also replaced the "M" at the arch of the entrance. He learned how to mix cement and repair the wall that was in need of repair. He thanked the Board of Selectmen, Municipal Maintenance, Cemetery Commission, also all the volunteers that helped which included fellow Boy Scouts, classmates from his current school as well as his middle school, friends, aunts, uncles and his Grandmother. He did also thank Hi-way concrete for their donation of cement. Mr. Lazarus then provided the board with a presentation on the completed project.

- b. After Action Report

SELECTMEN/SEWER COMMISSIONERS MEETING - 2-26-13
(CONT'D)

Present before the board: Guy Campinha, Mark Gifford, Lt. Walsh, Chief Stanley, Lt. Walcek, Chief McDuffy, Assistance Fire Chief Haskell, Chief Andersen. Dennis Galvin, Nstar Rep.

Chief Stanley thanked the staff and the people who volunteered during the blizzard. He also said they are working on getting a generator at a reduced cost.

Lt.. Walcek spoke about the conference calls and staying in contact with MEMA and explained that the state opened regional centers on an as needed basis and spoke about the warming center that was opened at the Multi-Service Center. Lt. Walcek spoke about the Vice President at Southcoast calling him and stating that they have had many cases of people with hypothermia. He said that the real concern they had was for people without power in the mobile home parks and that 35 soldiers did go and check over 600 mobile homes to make sure that people were safe.

Chief Andersen said that the Municipal Maintenance crew worked well with the Fire Department, if they heard on the scanner about an emergency they made sure the street was plowed to allow the fire and police to get there.

Lt. Walsh stated that from the hours of 7:30am Friday to Midnight Sunday the police took 2438 calls. These calls were answered by two communication officers and an around the clock police officer.

Dennis Galvin from Nstar said that they start preparing before the storm arrives by reaching out to dozens of states as well as Canada. He did say that it's important to call 1-800-592-2000 to report any outages so they can keep a log. He spoke about many of the transmission lines being down.

Mark Gifford first thanked his staff and thanked them for their dedication and said that Mary Healey in his office handled hundreds of complaints. He also thanked Patrick Murphy and Kevin Hunt for working the shelter. Mr. Gifford also spoke about the cost of plowing and sanding and spoke about tree removal. The cost for the hired plows was \$118,000 and said that they had approximately 150 downed trees and he had 17 municipal maintenance workers. The crew used 640 tons of salt at a cost of \$32,000 and 960 tons of sand at a cost of \$9500 and fuel for the two days cost \$6800 for diesel and \$1130 for gas. Mr. Gifford said that the payroll for the two days were \$20,954.

Chief Stanley stated that they have complied all the cost of the storm and have submitted it to FEMA.

Mr. Campinha spoke about the pumping stations and that 6 generators need to be replaced.

SELECTMEN/SEWER COMMISSIONERS MEETING - 2-26-13
(CONT'D)

Chief McDuffy said that his department met prior to the storm to identify the needs and preparations. He spoke about having to call in all his staff and said that they had many alarms to report to as well as major medical calls. Chief McDuffy wanted to thank the families of his staff that are left behind while their loved ones report to work.

Chief Andersen said that he does realize that the budget is tight but they had to address some issues. He said that Nstar stepped up to the plate and the Hydro Quebec crew worked very hard in the Onset area. He said that all the departments worked well together. Chief Andersen wanted to also express his gratitude to all the personnel at Onset Fire & Water Department.

c. Digital Recording – Policy 11-01

Selectman Winslow was looking to suspend this policy until something can be worked out to have enough recorders available. She said that at times people attempt to get a recorder and they are all out and the Chair's of the committees are left with wondering if they should hold a meeting and feel they wouldn't be in compliance. Selectman Teitelbaum asked Attorney Bowen with the open meeting law does the meetings needs to be taped? Attorney Bowen stated that they don't need to tape the meetings they just need to take minutes. Selectman Slavin stated that this policy originated because of him and it was set up so that people could listen to the tapes and he said that the minutes should cover it. Chairman Holmes said that when the meeting is taped it's easier for them to go back and listen to the tape to transcribe the minutes. He said the policy was set up so that the tape would be available until the minutes are voted on and accepted by that committee.

MOTION: Selectman Winslow moved to temporarily suspend policy #11-01 Digital recording and will ask Mr. Sullivan to present a plan in which the policy can be enforced. The board reserves the right to make amendments to the policy including the storage piece no later than April 30, 2013. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

8. TOWN ADMINISTRATOR'S REPORT

a. Finance (not discussed)

9. LIAISON REPORTS

Chairman Holmes stated that he has been notified by the Chairman of one of the board's that they are having an issue with attendance.

MOTION: Selectman Slavin moved to accept the notification letter from the Chairman and send out certified letters. Selectman Teitelbaum seconded.

SELECTMEN/SEWER COMMISSIONERS MEETING - 2-26-13
(CONT'D)

VOTE: 4-0-0 (Unanimous)

Selectman Slavin stated that the Finance Committee met last week and had a discussion on the Upper Cape Regional School and funding and the Superintendent will be attending a future meeting. Some discussion ensued about the snow budget as well at the meeting.

Selectman Teitelbaum and Selectman Slavin both attended the Mass DOT meeting re: Cranberry Highway last week.

10. ADJOURNMENT

MOTION: Selectman Winslow moved to adjourn. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

11. SIGNING DOCUMENTS APPROVED BY THE BOARD

Respectfully submitted,
Janet Wilson
Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on: 3-19-13

Attest: Cara A. Winslow
Cara A. Winslow, Clerk

Date Signed: 3-19-13

Date sent to the Town Clerk: 3-21-13